

How to register for exams in LSF

Applies to students in the degree programs M.Sc. Physics, M.Sc. Astrophysics and M.Sc. Meteorology with start of studies from winter semester 2023/24 onwards

Log in LSF: <https://lsf.verwaltung.uni-muenchen.de>

You have already registered for the courses via LSF “register for courses” at the beginning of the semester. In the following we explain how to register for the respective module exams.

A. Find the module numbers for the exams you want to register for

1. Search the respective course in the LSF course catalogue via *Course catalogue* → *Faculty of Physics* → *Master* or via *Search for courses*.

2. Open the LSF entry of the course (e.g. *Advanced Particle Physics, Lecture*)

The screenshot shows the LSF interface for a course. At the top, there is a 'Functions' section with an 'Add to schedule' button. Below is the 'Basic Information' section with a table of course details:

Type of Course	lecture	Long text	Advanced Particle Physics (Lecture)
Number	17069	Frequency	jedes 2. Semester
Term	SoSe 2024	Weekly hours	4.0
Max. participants	500	type of lecture	
Additional Links	moodle		
Language	English	for exchange students	Yes (9 ECTS / level: Master)

Below this is the 'Dates/Times/Location Group: [-]' section with a table of dates and times:

Day	Time	Frequency	Duration	Room	Lecturer	Note	Cancelled on
Wed	10:00 to 12:00 c.t.	woch	17.04.2024 to 17.07.2024	Schellingstr. 4 - H 030 Physik Geschossplan			
Thu	10:00 to 12:00 c.t.	woch	18.04.2024 to 18.07.2024	Schellingstr. 4 - H 030 Physik Geschossplan			

At the bottom, there are sections for 'Lecturer' (Biebel, Otmar, Prof.Dr.), 'Registration Period', 'Subject(s)', and 'Exams / Modules'.

3. Klick *Show/Hide details* at *Exams/Modules*. Take note of the module number (e.g. WP 88.1)

This screenshot is identical to the previous one, but with two yellow arrows pointing to the 'Subject(s): Show/Hide details' and 'Exams / Modules: Show/Hide details' links. The 'Exams / Modules' section is expanded to show a table of exam details:

Abschl	Stg	KzFa	ECTS	Version	Pnr	Modulnr	Module
Master	Physik	Hauptfach		2023	28801	WP 88.1	Advanced Particle Physics (Lecture)

4. Repeat steps A.1 to A.3 for all exams you want to register for.

B. Register for exams

1. Select the tab *Register for exams* on the LSF home page.

The screenshot shows a vertical navigation menu on the left with the following items: Transcript, Schedules, Course catalogue, Search for courses, List of exams registered for, Register for exams (highlighted with a yellow arrow), Register for courses, and Stay abroad. To the right, there are two main sections: 'My contacts' and 'When to register for courses', both containing a sub-item 'Master Physik'.

2. Accept terms and click on *Next*.

The screenshot shows a form with a header 'Accept terms' and a checkbox labeled 'I accept' which is checked. Below the checkbox is a 'Next' button, which is highlighted with a yellow arrow.

3. Click on the Link.

The screenshot shows the 'Register for exams' page with the heading 'Please choose the exam from the structure given below.' Below this, there is a link 'Master Physics 2023' with a briefcase icon, highlighted by a yellow arrow.

4. The module structure of your study program appears. Click on the Module you want to register for the exam (e.g. *WP 88 Advanced Particle Physics*) and click on the link that appears below (e.g. *Module Examination: Advanced Particle Physics*).

The screenshot shows the 'Register for exams' page with the heading 'Please choose the exam from the structure given below.' Below this, there is a list of modules under the heading 'Master Physics 2023'. The list includes: 10100 P 1 Research Project in Physics: Phase I, 10200 P 2 Research Project in Physics: Phase II, 10300 P 3 Final Module, 20100 WP 1 Key Qualifications I, 20200 WP 2 Key Qualifications II, 20300 WP 3 Modern Foreign Languages, 20400 WP 4 Advanced Solid State Physics, 20500 WP 5 Advanced Quantum Mechanics, 20600 WP 6 Introduction to Advanced Astrophysics, 28500 WP 85 Insights into Applied Physics Research I, 28600 WP 86 Introduction to the Application of Physical Research Methods and Instruments I, 28700 WP 87 Project-based Application of Physical Research Methods and Instruments, 28800 WP 88 Advanced Particle Physics, 28899 Module Examination: Advanced Particle Physics (highlighted with a yellow arrow), 28900 WP 89 Advanced Statistical Physics, 29000 WP 90 Stars, Planets, Star Formation II, and 29100 WP 91 Circumstellar Disks and Planet Formation II.

5. Click on the link that occurs (e.g. *E_M2: Fortgeschrittene Experimentalphysik (Advanced Particle Physics)*)

A list of curriculum items with icons:

- 28500 WP 85 Insights into Applied Physics Research I
- 28600 WP 86 Introduction to the Application of Physical Research Methods and Instruments I
- 28700 WP 87 Project-based Application of Physical Research Methods and Instruments
- 28800 WP 88 Advanced Particle Physics
- 28899 Module Examination: Advanced Particle Physics
- E_M2: Fortgeschrittene Experimentalphysik (Advanced Particle Physics)** (highlighted with a yellow arrow)
- 28900 WP 89 Advanced Statistical Physics
- 29000 WP 90 Stars, Planets, Star Formation II
- 29100 WP 91 Circumstellar Disks and Planet Formation II

6. Register for the exam.

The same curriculum list as above, but with a yellow arrow pointing to the sub-link:

- **Date: , Examiner: Biebel, Otmar - register for exam**

7. Confirm the registration by choosing yes.

Register for exams

Would you like to register/deregister this exam?

Curricula	Nr.	Exam	Examiner	Date	Activity
Master Physics 2023	28899	Module Examination: Advanced Particle Physics	Biebel, Otmar	not specified yet	Registration of exam

yes no

8. After a few seconds the following screen appears: Now, you are registered for the module exam. *Continue registration* if you want to register for further exams.

Register for exams

You have registered/deregistered the following exam:

Curricula	Nr.	Exam	Examiner	Date	Activity	Status
Master Physics 2023	28899	Module Examination: Advanced Particle Physics	Biebel, Otmar	not specified yet	Registration	OK

During this session on 16.05.2024 you have registered/deregistered the following exams:

Curricula	Nr.	Exam	Examiner	Term	Activity
Master Physics 2023	28899	Module Examination: Advanced Particle Physics	Biebel, Otmar	summer 24	Angemeldet

Continue registration Homepage Logout

Note: In some modules (e.g. WP 1: Key Qualifications 1) you have to choose the exam which corresponds with the course you have registered for (e.g. *Health Informatics*). Please select the course and follow the steps B.5 to B.8 above.

Register for exams

Please choose the exam from the structure given below.

- Master Physics 2023
 - 10100 P 1 Research Project in Physics: Phase I
 - 10200 P 2 Research Project in Physics: Phase II
 - 10300 P 3 Final Module
 - 20100 WP 1 Key Qualifications I
 - 20199 Module Examination: Key Qualifications I
 - Collaborative Software Development
 - Einfach (auf)schreiben - Wissenschaft allgemein verständlich erklärt
 - Einführung in das Programmieren mit Python
 - Einführung in Datenanalyse, Statistik und Machine Learning mit Python
 - Health Informatics
 - Physik und Physik-Kommunikation/Physics and communicating physics
 - Programmieren in Python für Physiker
 - Signal reconstruction with Python, EDV-Zusatzausbildung (SQ1+SQ2)
 - Software Handwerkszeug für Physiker
 - Wissenschaftliches Programmieren für Meteorologen
 - Wissenschaftskommunikation - Kompliziertes einfach erzählt/erklärt

C. If you reconsider you can cancel your registration for the exam until 14 July 2024.

1. Click on “**Prüfungsanmeldung stornieren**” for the exam registration you want to cancel.

- 28500 WP 85 Insights into Applied Physics Research I
- 28600 WP 86 Introduction to the Application of Physical Research Methods and Instruments I
- 28700 WP 87 Project-based Application of Physical Research Methods and Instruments
- 28800 WP 88 Advanced Particle Physics
 - 28899 Module Examination: Advanced Particle Physics **Prüfungsanmeldung stornieren**
 - E_M2: Fortgeschrittene Experimentalphysik (Advanced Particle Physics)
 - Date: , Examiner: Biebel, Otmar
- 28900 WP 89 Advanced Statistical Physics
- 29000 WP 90 Stars, Planets, Star Formation II
- 29100 WP 91 Circumstellar Disks and Planet Formation II

2. Confirm deregistration by choosing “yes”

Register for exams

Would you like to register/deregister this exam?

Curricula	Nr.	Exam	Examiner	Date	Activity
Master Physics 2023	28899	Module Examination: Advanced Particle Physics	Biebel, Otmar	not specified yet	Cancel registration of exam

yes no

3. After a few seconds the following screen appears. Now, you have canceled your registration for the module exam.

Register for exams

You have registered/deregistered the following exam:

Curricula	Nr.	Exam	Examiner	Date	Activity	Status
Master Physics 2023	28899	Module Examination: Advanced Particle Physics	Biebel, Otmar	not specified yet	Withdrawal	OK, Leistung wurde gelöscht.

During this session on 16.05.2024 you have **NOT** registered any exams.

Continue registration Homepage Logout