



LUDWIG-
MAXIMILIANS-
UNIVERSITÄT
MÜNCHEN

FROM MOLECULES TO SYSTEMS
GRADUATE SCHOOL
LIFE SCIENCE MUNICH



Meeting of the Thesis Advisory Committee (TAC)

of _____
(name of LSM student)

place:-----

date, time:-----

TAC-meeting: 1st 2nd 3rd 4th
(please mark one number)

TAC members	Signatures

(1) The following topics were discussed: (please hand in your post-TAC meeting report as well as this form to the LSM office, remember to keep a copy for your follow-up TAC).

[Type here]



(2) Planned Retreats & Conferences (if applicable):

(3) Planned Hard Skills and Soft Skill Courses (if applicable):

(4) Planned or completed publications by the student (if applicable). Please specify preparation state and next steps to be taken e.g. manuscript, manuscript in revision, etc.

(5) Doctoral studies timeline

(6) Personal career suggestions from supervisors (if applicable)

(7) Additional Comments by student and/or supervisors

[Type here]



The tasks of the Thesis Advisory Committee are (in short):

- to monitor progress of the student's work;
- to advise the student regarding the development of the research project;
- to assist the student in aspects of career planning and networking;
- to make sure the student is fulfilling the 30 ECTS LSM curriculum
- to determine the time point when a student is ready to write up his or her doctoral thesis;

Within the first TAC meeting the following topics should be discussed:

- scope;
- impact;
- feasibility;
- and associated risks of the project.

Do not forget to organize the follow up meeting, at the end of the last meeting when possible, these should take place at least once a year.

Remember that you should attend four TAC meetings during your doctoral study. Please hand in your **post-TAC meeting report**, as well as, this form to the LSM office, and remember to keep a copy for your follow-up TAC.

For a full list of tasks, please see the TAC meeting guidelines available to download: <http://www.lsm.bio.lmu.de/downloads/index.html>

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