



# FAQ for International Applicants

# What is the purpose of the Deutschlandstipendium?

The Deutschlandstipendium is intended to offer committed and highly talented students a reliable additional source of financing for at least one year. Besides excellent academic performance, the scholarship also requires social engagement and/or a resume that indicates the student will make outstanding leadership contributions.

The financial assistance for each stipend is 300 euros per month, of which 150 euros is paid by the Federal Ministry of Education and Research, and 150 euros by private donors and companies, foundations, associations, alumni, or private individuals. The scholarship is directed towards students of all nationalities, independent of their other income or their parents' incomes, and is not used in BAföG (Federal Training Assistance Act) (or international BAföG) calculations.

# Who can apply?

All students enrolled at the LMU with a valid LMU user ID can apply. Only doctoral students are excluded from the Deutschlandstipendium.

You will receive your LMU user ID during enrollment. You cannot apply before you are enrolled.

# What is the amount of the scholarship, and for how long is it paid?

The scholarship is for 300 euros per month, and is generally awarded for one year. If there are sufficient funds available, and if scholarship students regularly fulfill the scholarship criteria, support can be extended. Students must submit an updated aptitude and course certificate for this purpose annually. Specific details in this regard will be provided with the scholarship approval notice. The maximum duration of the scholarship will be determined based on the standard length of study for a student's particular educational program.

# What happens during the application process?

Students can apply using an online form, which will be published promptly on the website: The application period for the summer semester proposal period lasts from mid-March to mid-April. An application for the winter semester is not possible. After the application deadline has passed, applications will be forwarded to the appropriate faculty. Faculties will make an initial selection from all applications received. The funding authorities may act in a consulting capacity if they so desire, and will receive the applications in an anonymized form for this purpose.

The faculty prepares a ranking list of scholarship applicants, then forwards this list to the University Executive Board. The University Executive Board determines which applicants receive the scholarship. In general, they will follow the suggestions of the faculties. After the University Executive Board makes its decision, all applicants receive a reply.

### What criteria are used to evaluate applications?

Evaluations are based on the criteria of the scholarship program law:

- 1. For new students: Average grade on the university entrance qualification, with special consideration of individual grades related to the student's selected subject, or the special qualifications which entitle the student to study in their particular subject at LMU. (German average grades: 1.0 1.5 = very good; 1.7 2.5 = good; 2.7 3.3 = satisfactory; 3.7 4.0 = sufficient).
- 2. For enrolled students: Previous academic achievement, in particular credit transfer system (ECTS) points gained or the results of an intermediate examination. Final grades from the previous course of study may also count for students in a Master's degree program.
- 3. Special successes, awards, and prizes; internships, prior work experience, extracurricular commitment or work outside of one's subject area such as volunteering; social, communal, university politics or political engagement, or work in religious associations, clubs, or societies.
- 4. Unique personal or family circumstances, such as
- Illness or disability
- Caring for close dependent relatives or one's own children, in particular single parents
- Work in a family business
- Working alongside one's studies
- Family origin, for instance having an immigrant background or non-academic household

# Which documents must be attached to the application?

A maximum of three files may be attached to the application. This number is consciously kept limited, since attachments should not be provided as proof of the information submitted. Instead, the goal of attachments should be to

- accentuate
- underscore
- provide detail

and present additional facts relevant to the information provided which are not clear from the application itself.

#### Examples of useful attachments:

A current overview of grades from one's academic program which adds detail to the general information in the application form, and shows the student's focal areas within their subject.

A certificate of a prize or award that accentuates the information provided, because such certificates emphasize the unique importance of the accomplishments they represent.

An internship or work certificate which adds meaningful detail to the information in the application.

#### Examples of unnecessary attachments:

A copy of the university entrance qualification, because the relevant data is usually already requested in the application form. Exception: Abitur subjects etc. should be explicitly proven. Training certificates which contain only final grades, because these were also requested in the application form.

#### Subsequent review of information:

Only after students have received a space in the scholarship program will the scholarship department review the information provided. Documents may also be requested for this purpose.

#### When does the scholarship end?

The scholarship ends when

- the student has reached the maximum scholarship duration by finishing their standard length of study
- annual aptitude and course certificates are submitted late or not submitted
- the student leaves LMU Munich (e.g. to change universities)
- the student changes subject areas within LMU
- final testing has been completed
- there are not sufficient scholarship funds available, and it is no longer possible to award the Deutschlandstipendium.

### When can students apply, and when will they receive a reply?

The Deutschlandstipendium is advertised annually in the summer semester at LMU. In valid and exceptional cases, the grant may also be advertised in the winter semester. Information on the application period is published promptly at <u>www.lmu.de/deutschlandstipendium</u>

Acceptance and rejection notifications will be sent after the end of the selection process, which typically takes about six weeks from the end of the application phase (mid-March for the summer semester, mid-November for the winter semester).

#### How will applicants receive an answer? What if my address changes?

Students will receive rejections exclusively via email to their campus email addresses.

Acceptance notifications will be sent to the same address in advance for informational purposes, and the student will also receive the official document in the mail.

LMU sends acceptance notifications to the semester address provided to the Office of the Registrar. Students can change their addresses with the Office of the Registrar online.

#### Can students whose applications have been rejected apply again?

Yes.

#### When is the scholarship paid out?

The scholarship is paid out in June retroactively to April 1st for the summer semester, and in December retroactively to October 1st for the winter semester.

#### How many scholarships are granted during each round of applications?

The number of available scholarships depends on the amount of scholarship money available, and will change from year to year. This number is published at the beginning of each application period.

#### Why are scholarships distributed so differently across the different LMU faculties?

Private scholarship providers have the option of earmarking up to two thirds of all scholarships to a university for particular areas of study. In addition, the number of students enrolled in a particular faculty is taken into account when distributing scholarships.

#### **FAQ for International Students**

# Do students need to speak German or have a certification of their German skills to apply, and what academic requirements must I fulfill as an international student?

No German-speaking abilities or language certificates are required. The only requirements are a university entrance qualification and valid enrollment at LMU.

# Where should international students apply first for the Deutschlandstipendium, and where can I find information on getting a job in addition to my university studies?

For questions about the Deutschlandstipendium, please contact us at <u>deutschland-</u> <u>stipendium@lmu.de</u> The LMU Career Service offers information on jobs at <u>www.s-a.uni-</u> <u>muenchen.de/studierende/jobboerse</u>

# If a student has completed a prior course of study or study abroad in Germany, or is only registered for a Bachelor's or Master's at LMU, will this affect their application?

#### No.

#### How can interested students get more information?

Please send questions to the email address <u>deutschland-stipendium@lmu.de</u>. If you have further questions, Alejandra Riedmiller is available by phone at +49 (0)89 2180-1263 to assist students interested in the Deutschlandstipendium.

Besides the LMU website on the Deutschlandstipendium, the Federal Ministry for Education and Research has also set up a website for the program. Please see <u>www.deutschlandstipendium.de</u> for more information on the concept and background of the program for participating sponsors and universities.