

Application for admission to German university for international applicants with foreign academic qualification

Please read the instructions in the information sheet for application for admission.

Not to be completed by the applicant.

Last update: December 2012

Eingang
Registrier-Nr.

Matrikel-Nr.

Datum der HZB:

Art der HZB:

Note:

- Direkte HZB
 - DSH erforderlich
 - DSH nicht erforderlich
- Feststellungsprüfung erforderlich
 - Besuch des Studienkollegs

Kurs

- externe Feststellungsprüfung
- Ergänzungsprüfung

- Zulassungsbesonderheiten nach Studienplatzvergabeordnung

- Fachbindung

- Ablehnung

Weitere Bearbeitungsvermerke:

for the winter semester / summer semester
 at (name of university)

1. Desired degree programme

1.1. Desired subject of study (1st choice)

Entry level
Which semester are you applying for?
(Enter only if you have a credit transfer statement)

1. Major or core subject	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
2. 2 nd major or minor	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
3. 2 nd minor	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Desired degree of your 1st-choice subject of study

- bachelor's master's doctorate state examination *Diplom* *Magister* no formal degree
 other degree/qualification teacher certification (*Lehramt*) for (type of school)

1.2. Desired subject of study (2nd choice)

What is your 2nd-choice subject of study if you are not admitted to the degree programme of your 1st choice?

Entry level
Which semester are you applying for?
(Enter only if you have a credit transfer statement)

1. Major or core subject	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
2. 2 nd major or minor	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
3. 2 nd minor	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Desired degree of your 2nd-choice subject of study

- bachelor's master's doctorate state examination *Diplom* *Magister* no formal degree
 other degree/qualification teacher certification (*Lehramt*) for (type of school)

2. Personal details (enter exactly as shown in your passport)

Surname/Family name
 First/Given name(s)
 Sex Male Female Diverse Date of birth (dd, mm, yyyy)
 Place of birth
 Nationality/Nationalities

3. Postal address (Please write in block capitals)

c/o
 House number/Street
 Room no.
 Postal code/City
 Country
 E-mail address
 Telephone number

4. Educational background

You are required to substantiate the data below with certified copies and translations (German or English) of your certificates. Please submit these together with this application.

Important: Some universities accept certificates in other languages besides German or English. (Enquire at the university of your choice for more information.)

Schooling (for university study, see below)	from - to	details
	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Duration of schooling	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
(from primary school to end of secondary school)	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

4. Educational background, cont.

School-leaving certificate

Date

Original name (e.g. baccalaureat, Lise diploması, Maturität)

Country

Have you taken a university entrance examination in the country in which you received your schooling? Yes No

If yes, please enter the date, name and result of exam

University preparatory/foundation course (*Studienkolleg*)

If you attended a university preparatory/foundation course (*Studienkolleg*) in the Federal Republic of Germany or took the university qualification assessment examination (*Feststellungsprüfung*), please enter the name and place of the course and, if applicable, when and how often you took or attempted the examination.

from - to

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

details

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Prior university study, advanced education, internships, vocational training in Germany and abroad

Please list any periods of prior university-level education, the names of the institutions, countries, subjects of study, passed (and failed) examinations, gained qualifications/degrees.

from - to

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

details

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
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<input type="text"/>

Other activities up to the date of application

from - to

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

details

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

5. Language proficiency

5.1. German language proficiency (please include certified copies of certificates)

Have you learned German?

Yes No

If yes, where?

Which level?

How many hours?

Full name of institution

Full name of the certificates awarded

Place and date awarded

Reading/Comprehension/Writing/Speaking

Have you taken the TestDaF test?

Yes No

If yes, please enter levels:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Have you taken the DSH exam?

Yes No

If yes, please enter levels:

DSH1 DSH2 DSH3

Have you taken the Goethe-Zertifikat C2?

Yes No

Have you taken any of the following examinations:

DSDI DSDII ZOP ZMP KSD GSD

Other certificates? Yes

Exact name:

Grade, level

Are you currently attending a German language course?

Yes No

If yes, please enter the full name of the institution:

5.2. English language proficiency (applicable for degree programmes which require English language skills)

Have you taken any of the following examinations?

Cambridge Certificate If yes, which type? CAE FCE CPE * Grade, level Remarks
 TOEFL If yes, which type? IBT CBT PBT ** Total Score
 IELTS academics Grade, level(s) (Reading/Comprehension/Writing/Speaking) Overall Band Score
 Other certificates? If yes, please enter the exact name Grade, level

5.3. Proficiency in other languages relevant for admission to your desired degree programme

Language(s)
 Which certificates do you hold in this/these language(s)?
 Grade, level

▶ Please include certified copies of all certificates

* CAE (Cambridge Certificate Advanced English) FCE (Cambridge First Certificate in English) CPE (Cambridge Certificate of Proficiency in English)
 ** IBT (Internet based test) CBT (computer based test) PBT (paper based test)

6. Other admission-relevant questions (as put forth by the German State Study Allocation Regulations)

6.1. Financial aid

Have you been awarded a scholarship/grant? Yes No Name of institution
 Other sources of funding (voluntary answer)

6.2. Have you been granted asylum in the Federal Republic of Germany? Yes No If yes, please enclose supporting documents.

6.3. Can the degree programme you are applying for be studied in your home country? Yes No

6.4. Are you a member of a German-speaking minority abroad? Yes No Which one?

6.5. Are you taking part in an exchange programme with our university? Yes No
 Which programme? Home university

▶ Please include certified copies of all supporting documents

7. TestAS

7.1. Have you taken the "Test for Foreign Students" (TestAS)? Yes No
 If yes, what score did you receive in the core test? Standard value
 Percentile
 Which subject module did you complete?
 What score did you receive in the subject module? Standard value
 Percentile

7.2. Other assessment examinations relevant for admission to your desired degree programme

Name <input type="text"/>	Location <input type="text"/>	Date <input type="text"/>
Name <input type="text"/>	Location <input type="text"/>	Date <input type="text"/>

▶ Please include certified copies of all certificates

8. Other applications

Have you ever applied for admission to our university before?

No Yes, for the winter semester / Yes, for the summer semester
 Degree programme

Please name all other German universities to which you have also applied/will apply for the coming semester.

<input type="text"/>
<input type="text"/>
<input type="text"/>

9. Special reasons for your choice of university

If you have any special reasons for wishing to take up study at our university, please specify them below.

(please use an additional sheet if necessary)

10. Application for admission to the “Feststellungsprüfung” (see info sheet)

10.1. Do you wish to apply for admission in the coming semester to a preparatory/foundation course (*Studienkolleg*) for foreign students to prepare for the *Feststellungsprüfung* (university qualification assessment examination)?

Yes No

Have you already taken an entrance exam for a *Studienkolleg*?

Yes No How often? When? Where?

10.2. Do you wish to register for the exam as an external candidate on the next available date (i.e. without attending a *Studienkolleg*)?

Yes No see info sheet!

10.3. If you have already passed the examination, do you wish to register for a supplementary exam on the next available date (i.e. after completing a second foundation course in another subject)?

Yes No

11. Application for admission to a university preparatory German language course

(Important: Please enquire about course availability and details at the university of your choice – see info sheet)

Do you wish to register for a university preparatory German language course in the coming semester? Yes No



Is your application complete? Then print it out, sign below and don't forget to include all your documents!

I confirm that to the best of my knowledge the information I have provided on this form is true, complete and accurate. I have enclosed the required documents (certified copies of certificates, supporting documents, etc.). I am aware that intentionally or negligently providing false information constitutes an administrative offence and may lead to exclusion from the admissions procedure or – if discovered at a later date – to the cancellation of my admission or enrolment. I confirm that I have read the admissions information.

In the case this application is sent to uni-assist, I hereby confirm that I have read and accept the general terms and conditions (AGB) provided by uni-assist e.V. on www.uni-assist.de/agb/.

Please note: If you wish to provide any further reasons for your application, please use a separate sheet. All information provided herein will be stored and processed by the universities. They are fully subject to the data protection regulations currently in effect. By signing below, you confirm your agreement with these terms.

I agree with receiving my letter/notification via e-mail.

Place <input type="text"/>	Date <input type="text"/>	Signature <input type="text"/>
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For processing remarks by the university
